

Barriers and railings

All erected barriers and railings must be respected.

If it is necessary to remove or move barriers or railings, the site manager or safety coordinator should be notified, afterwards *you* are responsible for re-establishing these so there is continuous protection against falling.

Work areas with openings in railings must never be abandoned.

Cleaning and tidying

It is important that all craftsmen clean up and removes materials, dust, and tools from the work areas. The clean-up must, as a minimum be carried out after finishing work. When cleaning dusty surfaces, use a swab or vacuum cleaner.

Waste management

Construction waste is sorted according to the rules and requirements for the project.

Containers have been set up on the construction site for various factions: wood, iron/metal, plastic, cardboard, isolation material, PP pipes, concrete, chemicals.

Waste shall every day before leaving be placed in the containers or transported from the site.

Household waste must be handled properly; this involves storage in accordance with signs, in closed containers set up at the site huts.

Eating, drinking, smoking

Alcohol and narcotic substances must not be used on site. Visible intoxication will result in expulsion.

Food shall be consumed in designated areas (site huts). Drinking water from transparent bottles are allowed.

Smoking is not allowed on site.

Action in case of accident

- ✓ Stop the accident and do not expose yourself to danger.
- ✓ Provide lifesaving first aid.
- ✓ If necessary, call **1 1 2**.
- ✓ Provide the address for the construction site: **Brennum Park 25N (construction site), 3600 Hillerød.**
- ✓ Contact **Henrik F. Nielsen +45 22 43 38 77** and/or Construction manager: Kim Zachariassen +45 60 29 45 05
- ✓ Novo Nordisk shall also be notified in case of accidents and near-misses; immediately for serious accidents otherwise within 24 hours.
- ✓ See also the construction site's contingency plan.

First aid stations

A first aid station is placed at the site huts.

A procedure for accidents containing important telephone numbers and guidance for first aid is also located there.

Remember to bring your own fire extinguishers which must be located within 5 m of the workplace. Also remember to go on fire duty 60 minutes after finishing work.

Defibrillators are found in the vicinity of the site.



Access routes

An information board is placed at the entrance to the site huts. The information board contains an overview drawing of access routes for pedestrians and drivers.

Determine escape routes before commencement of works. Always secure against fall and stumble on access routes:

- ✓ Cables, pipes and materials must always be placed appropriately.
- ✓ Holes and protruding items must always be covered or sealed off.

Welcome to the construction site NN Hi 25N Expansion of a Warehouse

A construction site with focus on health and safety



This leaflet is for all persons working or visiting the construction site "NN Hi 25N" Brennum Park in Hillerød



Induction/training in health and safety (H&S)

All persons must attend and pass an **induction course** on health and safety to be able to work on the site.

This leaflet includes basic information on health and safety. However, the induction includes additional information.

After the course you will receive a few questions, and your answers will prove that you have understood the content of the course. If not, you will get additional training.

ID cards are provided plus proof that you have attended/passed the induction course.

Responsibility

Novo Nordisk has the obligation to carry out safety coordination in common areas (AMK-B role).

The main contractor DS Flexhal has the overall responsibility for the site, including all subcontractors and workers are working according to rules from *Arbejdstilsynet* and from Novo Nordisk.

But the H&S requirements for your tasks are the responsibility of the individual employer and you as an employer.

Safety and Health Plan (PSS)

Specific requirements are placed in the HS Plan, which is placed in the huts and on QR codes.

You are more than welcome to have a look and also read it all, but this is not a requirement for each person, only for managers and members of the safety organisation.

Safety is everyone's responsibility

Please ask, if there is anything related to your work task, that you do not understand due to a language barrier. Or makes you feel unsafe due to technical or personal reasons.

Language

Danish and English is the language used on site. If persons do not understand one of these languages, a foreman - or another appointed person - must be able to explain the tasks in a language the workers understand.

Noise

Always use the most noise-reducing tool and method. Remember that you are working very close to a production facility and contact to the building façade shall be avoided.

Dust

For dusty activities, mechanical extraction must be used. Remember exhaust must be led to the outdoor using filter. Use vacuum cleaners and not brooms for cleaning.

High-risk work

Permit from DSF is needed for certain type of work, e.g.:

- ✓ Hot work, e.g., cutting, grinding, welding
- ✓ Use of ladders
- ✓ Work in height
- ✓ Work in confined spaces
- ✓ High voltage electricity (active systems)
- ✓ Excavation
- ✓ Mounting of heavy prefabricated elements
- ✓ Working with hazardous substances

Personal protective equipment

When working and commuting on the construction site, an approved helmet, visibility clothing and safety footwear must be used.



Some work requires other personal guards, e.g. gloves, safety glasses, masks, fall protection. The foreman and the site management will remind you, if you forget.

Parking

Parking is only allowed in the designated areas:

- ✓ Parking in the car park in marked area:

Brennum Park 25N (construction site), 3600 Hillerød.

Loading and unloading is permitted only on the construction site. Remember to show respect for the ongoing activities on the construction site.

No overnight stays on the site!

Idling

Idling is not permitted on the site.

Deliveries

All deliveries must be provided with recipient name and mobile no. The address is: **Brennum Park 25N (Construction site), 3600 Hillerød.**



If you have any questions, contact:

H&S coordinator Henrik F. Nielsen +45 22 43 38 77

VBQH@novonordisk.com

OR

Site manager Kim Zachariassen +45 60 29 45 05

kza@ds-flexhal.dk

Good work ethic!